Minutes of the Fourth Meeting of Senate  
Held Friday, December 4, 2009  
ITEC Lecture Theatre, Robertson Library, 3:00 p.m.

Present: G. Bradshaw, M. Brinklow McKnight, D. Buck, P. Callbeck, D. Coll, K. Critchley,  
Gray, R. Herbert, K. Kielly, R. Kurial, C. Lacroix, A. López J. MacAulay, J. MacDonald, R.  
MacDonald, S. MacDonald, B. MacLaine, W. MacLauchlan, C. MacQuarrie, M. Murray, D.  

Absent: M. O’Halloran, D. Sims, A. Smith, C. Song

Regrets: L. Edwards, M. Leggott, J. Sentence, A. Trivett, J. Velaidum

Guest: Lisa Miller

1. Approval of Agenda  
The agenda was approved with one addition, #8 – Honorary Degrees Update (in camera).  
Moved (D. Seeler/B. Davetian) Carried.

2. Approval of Minutes of November 13, 2009  
The minutes of November 13, 2009 were approved.  
Moved (B. Davetian/D. Seeler) Carried.

3. Business Arising from Minutes of November 13, 2009  
No business arising.

4. President’s Report  
   • The University Update was held on November 26, 2009 and the event was well attended. The materials are  
     now posted on the UPEI website. The central theme of the Update was to confirm and demonstrate the  
     extensive relationships that exist between UPEI and Prince Edward Island, and how our special sense of  
     place and mission translate into significant impacts and partnerships regionally, nationally and  
     internationally. Town Hall meetings will be held on Monday and Tuesday, next week.  
   • The University Research Breakfast will be held on Wednesday, December 09, 2009 at 7:30 a.m. Dr.  
     Richard Cawthorn will give a presentation on his research entitled “Is Your Snow Crab Bitter? Implications  
     for the Snow Crab Fishery in Atlantic Canada.” Dr. Juergen Krause, School of Business will speak on  
   • Research on Tap - Public Discussions with UPEI Researchers hosted by the Office of Research  
     Development - Dr. Joe Velaidum will give a presentation on Tuesday, December 8 and Dr. Ed  
     MacDonald will give a presentation on January 12.  
   • On Wednesday, December 2, the H1N1 Clinic was held on campus. There were 1300 vaccinated.  
     Congratulations to all involved. It was very well organized.  
   • The public is invited to attend the launch of a documentary video and the opening of a photography  
     exhibition about UPEI’s Master of Education in Leadership and Learning program in Nunavut today,  
     December 4 at 4:00 p.m. in the Alex H. MacKinnon Auditorium and Schurman Market Square, Don and  
     Marion MacDougall Hall.  
   • Sugar Plum Luncheon will be held on December 16, 2009 at noon  
   • Annual UPEI Christmas Social will be held on December 17, 2009 from 3-5 in the Learning Commons,  
     AVC  
   • UPEI recently held a reception to welcome our two most recent Canada Research Chairs - Dr. Crawford  
     Revie and Dr. Kate Tilleczek  
   • UPEI received an accessibility award from the City of Charlottetown for improvements to campus that  
     improve access for persons with disabilities  
   • The Board of Governors has approved a change of location for the new School of Nursing.
5. **Nominating Committee Report**

S. Thomas moved to adopt the Nominating Report. **Moved** (S. Thomas/T. Cullen)

**Research Advisory Committee**
Reginald Adiele (Graduate Student) radiele@upei.ca

**Research Grants Committee**
Arlene Dowling (Graduate Student) arlenedowling@hotmail.com

**Senate Committee on the Enhancement of Teaching**
Nicholas Phelan (Science) ngphalen@upei.ca
Emma McPhail (Business) ecmcpflai@upei.ca

**Senate Nominating Committee**
Jarrod Faria (Unclassified) jfaria@upei.ca

**Senate Board-Liaison Committee**
Mikhala Brinklow McKnight (Arts) mbrinklow@upei.ca

**Student Discipline Appeals Committee**
Kate Van Gervan
Brittany Fullerton (Arts) bfullerton@upei.ca
Megan Jennings (Arts) majennings@upei.ca

**University Writing Committee**
Megan Jennings (Arts) majennings@upei.ca

**Carried**

6. **Academic Review and Planning Committee**

a) **Academic Review and Planning Committee Report**

**Moved** (R. Herbert/R. MacDonald) that Senate approve the establishment of an outreach centre named “The Hostetter Centre for Enterprise and Entrepreneurship” within the School of Business at the University of Prince Edward Island and recommend it to the Board of Governors.

**Carried.**

The mandate and composition for the Graduate Studies Advisory Committee was included for information of Senators.

b) **Fourth Curriculum Report**

**Faculty of Arts**
Department of Sociology & Anthropology

**Moved** (R. Kurial/B. Davetian): to approve the changes to Honours in Sociology:

**Course Requirements**
For an Honours in Sociology, the student will take fifty-seven semester hours of courses as listed below:

a) Two introductory courses (See Prerequisite) Six semester hours of introductory courses:
   Sociology 101 and Sociology 102; or Anthropology 105 and Anthropology 106; or Sociology 101
b) Twelve semester hours of required Sociology courses as follows: Sociology 301, Sociology 302, Sociology 331 and Sociology 332

c) A six semester hour research course - Sociology/Anthropology 490

d) Twenty-one semester hours of Sociology or Sociology/Anthropology elective courses as follows:
   (1) two of either Anthropology 321; Anthropology 332; Anthropology 361 (This is moved to e) (I)
   (2) Sociology/Anthropology 442 (This is also moved to e) (ii)
   (3) one other Anthropology or Sociology/Anthropology course at the 300 or 400 level
      (1) one must be an S/A area course
      (2) at least 4 courses must be at the 300 or 400 level, two of which must be at the 400 level (excluding S-AN 490)
      (3) two other courses can be at the 200, 300, or 400 levels.

e) Twelve semester hours of Anthropology or Sociology/Anthropology as follows:
   (i) two one of either Anthropology 321 (Field Methods); Anthropology 332 (Knowledge and Culture); or Anthropology 361 (Anthropology Theory). Please talk to your advisor. Course selection would depend on the nature of your thesis research.
   (ii) Sociology/Anthropology 442 (Social and Cultural Change)
   (iii) Sociology 335 (Globalization)
   (iv) one other Anthropology or Sociology/Anthropology course at the 300 or 400 level
       one of either Sociology 432 (Comparative Sociology) or Sociology 401 (Doing Social Research) or Sociology 462 (Applied Sociology). Please talk to your advisor. Course selection would depend on the nature of your thesis research.

To graduate with an Honours degree in Sociology, a student requires a total of 42 credits (126 semester hours).

Moved (R. Kural/B. Davetian): to delete the section entitled prerequisite courses on page 221-222 of Academic Calendar and replace with the following:

PREREQUISITE COURSES

Any of the following 4 sequences of courses, completed with a combined average of 60%, will qualify a student into admission into courses at the 200-400 level (additional requirements apply in certain 300 and 400 level courses).
   1) Sociology 101 and 102, or,
   2) Anthropology 105 (formerly 101) and 106 (formerly 102), or,
   3) Anthropology 105 (formerly 101) and 107 (formerly 103), or,
   4) Sociology 101 and Anthropology 106 (formerly 102)

A. It is strongly recommended that those students who are considering a major or Honours in Sociology take Sociology 101 and 102. It is further recommended that these two courses be taken in the same year for the sake of continuity.

B. It is strongly recommended that those students who are considering a major or Honours in Anthropology take Anthropology 105 and 106. It is further recommended that these two courses be taken in the same year for the sake of continuity.

C. Courses designated as Sociology/Anthropology (S/AN) are designed for both sociology and anthropology students and are appropriate for both majors. Area courses required for the Anthropology Major and Sociology Major are listed in the Sociology/Anthropology (S/AN) section.

D. For students taking Sociology/Anthropology (S/AN) courses cross listed with Women's Studies and bearing a WST number, Women's Studies prerequisites can be substituted. See the individual description of these courses for more details.
E. Normally, students take 200 level courses before proceeding to higher levels. Students registering for their first 400-level course are required to have completed at least two 300-level courses.

F. Students considering entry into graduate and professional programmes should plan their courses and study-time wisely in order to secure the highest grades possible. Entry into post-graduate programmes is competitive and based on prior academic performance. Please see your departmental advisor.

NOTE: Introductory courses do not count as electives within any of the programs offered by the Sociology and Anthropology Department.

Moved (R. Kurial/B. Davetian): to delete instances of research component and admission requirements under the three honours programs and replace with one.

HONOURS PROGRAMME REQUIREMENTS

Research Component The Honours research course (Sociology/Anthropology 490) constitutes the research component of the Honours program. The course involves supervised reading and research on specific topics. The student is required to write a substantial Honours essay or research report, which will be assessed by a three-member committee consisting of the supervisor, one additional member of the Department of Sociology and Anthropology, and a member from another Department.

Admission Requirements Students intending to join the program must apply to the Department of Sociology and Anthropology. Applicants must be registered in, or have completed, the combined Sociology/Anthropology major program. Applications are normally submitted during the sixth semester.

To be eligible to apply for admission to the program, students must have an average of 70% in all prior courses and an average of 75% in all previous Sociology and Anthropology courses taken. To continue in the Honours program, students must maintain an overall average of 70% in all courses and an average of 75% in Sociology and Anthropology courses.

Admission to the program will be competitive, and, because the demand for the program may exceed the resources available at the department, not all applicants who meet the formal admission requirements will be accepted into the Honours program, and subject to the availability of a full-time faculty supervisor in the student's chosen thesis area.

Carried

Moved (R. Kurial/B. Davetian): to cross list SAN 307 with WST 302 and add the following prerequisite - Prerequisites for SAN 307 are the regular prerequisites for Sociology/Anthropology. Carried

Moved (R. Kurial/B. Davetian): to change course number for Sociology 452 to 275. Carried

Moved (R. Kurial/B. Davetian): to change title of Anthropology 403 from Seminar in Cyberanthropology to Cybercultures. Carried

Moved (R. Kurial/M. Sweeney-Nixon) to change course description for Sociology 255-

This course examines how social, economical and political inequality is organized along the lines of class, age, gender, race, and ethnicity. Students are introduced to the major theoretical and ideological explanations (and justifications) for such inequalities and given the opportunity to engage in a critical examination of how power, ideology, and the distribution of material, cultural, and social resources continue to contribute to social injustice.

Carried

Moved (R. Kurial/M. Sweeney-Nixon): to change number, title and course description of SAN 262 -

431 - Minority/Ethnic Groups and Canadian Multiculturalism - A study of minority and ethnic groups (native and immigrant) within the Canadian pluralism 'multicultural' society, from a comparative and theoretical perspective. Emphasis is on French-Canadians, Indians, Inuit, Blacks, Hutterites, selected other immigrant groups, and the changing status of women in Canadian society. The course also includes a review of Canada's immigration policies and their effects on Canada's multicultural landscape. REGULAR PREREQUISITES Three hours a week.

Carried
Moved (R. Kurial/M. Sweeney-Nixon): to change title and course description for Anthropology 332 - 
Knowledge and Culture - An advanced course on how the forms of knowledge production used influence social 
anthropology's perspectives on structure and organization in human society. The principal focus is on comparing 
scientific and interpretive approaches to social organization in a range of societies through case studies

Carried

Moved (R. Kurial/B. Davetian): to cross list SAN 263 with WST 263; cross list Anth 403 with WST 402; cross list 
Anth 401 with WST 401 Carried

Moved (R. Kurial/B. Davetian): to approve the following new courses -
Sociology/Anthropology 256 - Anatomy of Addictions
Sociology 105 - Civility and Society
Sociology 290 - Introduction to Social Work
Sociology 370 - Penology and Corrections
Sociology 374 - Victims of Crime: An Introduction to Victimology
Sociology 394 - Movies an Culture
Sociology 451 - Sociology of the Body
Sociology/Anthropology 266 - Science, Culture and Society

Carried

School of Business

Moved (R. MacDonald/G. Evans): to add to the prerequisite for Business 442 and 461 - Add “Third Year Business” 
to the prerequisite for 442 Networking, Knowledge, and Digital Age and 461 Communications

Moved (R. MacDonald/G. Evans): to delete Business 483 under Note #6 of Bachelor of Business Studies

Moved (R. MacDonald/G. Evans): to add prerequisite to Business 241 - add Business 101 as a prerequisite

Moved (R. MacDonald/G. Evans): to change the prerequisite for Business 366 - change prerequisite from Business 
451 or permission of the instructor to Business 331 or permission of the instructor.

Carried

Faculty of Science

Department of Family & Nutritional Sciences

Moved (C. Lacroix/K. Gottschall -Pass): to update the calendar entry for Integrated Dietetic Internship Program -

PROFESSIONAL PROGRAM REQUIREMENTS

Integrated Dietetic Internship Program

Students in Foods and Nutrition may apply for admission to the optional Integrated Dietetic Internship Program. The 
integrated approach to professional training enables students to build upon and apply theoretical knowledge gained 
from their academic program. On successful completion of the Integrated Dietetic Internship Program, students will 
have fulfilled the competencies required to reach entry-level professional dietetic competence as determined by the 
Dietitians of Canada (DC) and will be eligible to apply for admission to the dietetics profession.
Internship work terms and their results will be recorded on students' transcripts. Upon successful completion of both the degree program (meeting internship requirements) and the required work terms internship levels, students will be granted a University certificate attesting to their successful completion of the Integrated Dietetic Internship Program.

**Admission Requirements**

All Foods and Nutrition students who have completed the following required courses and achieved a mark of no less than 70% in nutrition courses with an overall average of 70%, will be eligible to apply for the program:

**Foods & Nutrition 111 - Introductory Foods**

Family Science 114 - Families in Contemporary Society

Foods & Nutrition 211 & 212 - Introductory Nutrition I & II

Foods & Nutrition 222 - Food Service Management

Foods & Nutrition 262 - Issues in Professional Practice

Foods & Nutrition 331 - Research Methods

Foods & Nutrition 351 - Nutritional Assessment

Chemistry 111 - General Chemistry I

Chemistry 112 - General Chemistry II

Chemistry 243 - Organic Chemistry

Biology 131 - Introduction to Cell and Molecular Biology

Interested candidates are encouraged to consult the Department Chair early in their program to discuss admission and course scheduling. Students may apply in their second or third year of the Foods and Nutrition program. Students interested in pursuing this option are also encouraged to seek relevant paid or unpaid work experience in the summer preceding application. A formal application for admission to the Integrated Dietetic Internship Program is required. Students are eligible to apply following the first semester of their second or third year of the Foods and Nutrition program. Application forms are available from the departmental secretary.

A selection panel will determine admissibility based upon academic performance, paid and unpaid work experience, student motivation and personal suitability. Students meeting the admission criteria will be interviewed and ranked. By the first week of March, the Program Coordinator will contact, in writing, all students interviewed as to the outcome of the process.

Students accepted into the dietetic internship program must show evidence of all immunizations being up to date prior entering the program. As well, each student will be require to show proof of a criminal record check completed within the past year.

**Continuance Requirements**

Once admitted to the program, students must continue in full-time enrollment between work terms internship levels. An academic review of students' performance will take place at the end of each semester. Students are required to maintain an average overall grade of 70% and achieve a grade of no less than 70% in nutrition courses. Students who fail to meet these standards or who fail a required course(s) will not be permitted to begin the next work term internship level until standards are met.

Internship students must complete all of the regular requirements for a Bachelor of Science (Foods and Nutrition) degree. Foods and Nutrition 222 (Food Service Systems Management), and Foods and Nutrition 422 (Quantity Food Production) must be included within their degree program. It is recommended that internship students take Foods and Nutrition 312 (Nutrition and Dietary Behaviour) or Foods and Nutrition 371 (Lifespan Nutrition) as an elective.

In addition to the above requirements, students must successfully complete three work terms.
Work Terms - Internship Schedule

Students must complete three work terms internship levels in the Integrated Dietetic Internship Program. The first and second work terms internship levels are scheduled in the spring and summer months between the third and fourth academic years. The third work term internship level is completed following graduation. The first internship level work term will involve one week of professional practice course, followed by a four week work term placement, for a total of 5 weeks. This will be followed by two work terms internship levels of 12 and 24 weeks in length, respectively, for a total of 36 to 42 weeks.

Satisfactory fulfilment of the Integrated Dietetic Internship work terms requires:

1. A satisfactory evaluation from the Preceptor at the work placement site.
2. Completion of the minimum number of required competencies as indicated on the appropriate evaluation form.

Withdrawal Conditions

Students will be required to withdraw from the Integrated Dietetic Internship Program if:

1. They are dismissed from, resign, or fail to achieve the required competencies during a work term placement, or
2. They do not achieve a passing grade in required courses or do not maintain the average necessary for continuance in the Integrated Dietetic Internship Program, or
3. They fail to abide by the policies and procedures set out by the Advisory Committee for the Integrated Dietetic Internship Program and/or those of the placement organization.

Students who voluntarily withdraw from or who are required to withdraw from the Integrated Dietetic Internship Program may remain in and continue with the regular Foods and Nutrition majors program.

Registration and Fees

Students are required to register for all work terms internship levels at the Registrar's Office, according to normal registration procedures. Work term internship levels will officially be designated on students' transcripts as pass or fail. Students pay for their work term internship levels as they are taken. Students accepted to the Integrated Dietetic Internship Program are required to pay an Internship Administration Fee (see Calendar section on fees). This amount is to be paid to the Accounting Office prior to the start date for the specified work term.

Additional information on policies and procedures related to the Integrated Dietetic Internship Program are available from the Department.

Carried

Moved (C. Lacroix/K. Gottshall-Pass): to change the deadline for application for Bachelor of Child and Family Studies from March 1 to February 1. Carried

Moved (C. Lacroix/K. Gottshcall-Pass): change number and title of Family Science 481 - Policy Issues In Family Science to FSC 383 - Issues in Family Law and Social Policy Carried

Moved (C. Lacroix/K. Gottshcall-Pass): Change title of Family Science 382 -Child and Family Education to Program Planning and Evaluation Carried

Moved (C. Lacroix/K. Gottshcall-Pass): Change number of Foods & Nutrition 432 - Program Planning and Evaluation to Foods & Nutrition 382 - Program Planning and Evaluation and cross list with Family Science 382 Carried


Moved (C. Lacroix/K. Gottshall-Pass): Change programs under Family Science Programs/Certifications on page 143 of the 2009-2010 Academic Calendar to the following:

Family Science Programs/Certifications:
- Bachelor of Science with a Major in Family Science
- Bachelor of Child and Family Studies
- Certified Canadian Family Educator Program
- Provisional Certified Family Life Educator (CFLE)
- Minor in Family Science
- List of Family Science Courses

Carried

Moved (C. Lacroix/K. Gottshall-Pass): Delete section entitled Certified Canadian Family Educator (CCFE) Program from Family Science Canada on page 144 of the 2009-2010 Academic calendar and replace with the following:

Provisional Certification - National Council on Family Relations

The Department of Family and Nutritional Sciences is approved by the National Council on Family Relations to offer the coursework in order for graduates from the Family Science and Child and Family Studies programs to apply for provisional certification as a Certified Family Life Educator (CFLE). CFLEs work in a variety of health and social service positions. In particular, CCFEs are prepared to work with individuals and families in the areas of prevention and education. Students in any major may be eligible for this program if they have completed the required family science content courses and can apply for certification either while completing or after completing their degree: Students interested in becoming a Certified Canadian Family Educator (CCFE) need to ensure that they have completed all of the required course work for their major in addition to completing the following Family Science electives:

- FSC 471: Parent-Child Interaction
- FSC 481: Issues in Family Law and Social Policy
- FSC 491: Human Sexuality

Carried

Moved (C. Lacroix/K. Gottshall-Pass): to approve the following new course - Family Science 362 - Family Violence

Carried

Department of Biology

Moved (C. Lacroix/M. Sweeney-Nixon): to change number of Biology 385 to 485

Carried

Faculty of Education

Moved (T. Goddard/S. Thomas): to include the PhD General Regulations with the Master of Education General Regulations

GENERAL REGULATIONS – PHD IN EDUCATIONAL STUDIES AND MASTER OF EDUCATION – Leadership in Learning
1. Glossary of Terms

a. **Doctor of Philosophy in Educational Studies (PhD):** degree granted for successful completion of the requirements for the Doctor of Philosophy degree in Educational Studies, as listed in the regulations.

b. **Master of Education (MEd):** degree granted for successful completion of the requirements for the Master of Education degree as listed in the regulations.

c. **Graduate Studies Committee:** a standing committee of the Faculty of Education appointed by the Dean and whose mandate is the following:
   - To establish and periodically to review the goals and objectives of the graduate studies and research programs of the Faculty of Education.
   - To review all applications from prospective graduate students and recommend acceptance or rejection.
   - To make recommendations to the Dean concerning creation, deletion or modification of graduate programs and courses.
   - To direct the coordination of graduate courses and research in the Faculty of Education.
   - To review academic records of graduate students and recommend to the Dean the award of a degree or courses of action in the event of substandard performance.
   - To prepare the Graduate Studies Academic Calendar for approval by Senate.
   - To evaluate, and recommend to the Dean, the faculty to serve as members of the graduate faculty.

d. **Graduate faculty:** members of the Faculty of Education who teach, supervise and serve on supervisory committees in the graduate program. Members of the Graduate faculty participate in the graduate program are described herein as graduate faculty. Such members are assigned their duties by the Dean of Education on the recommendation of the Coordinator of Graduate Studies and the Graduate Studies Committee, based on criteria established by the Graduate Studies Committee.

   From time to time faculty members, with relevant expertise and appropriate qualifications, drawn from other Faculties may be recommended as graduate faculty. Similarly, Adjunct Professors, who are active researchers with relevant expertise and appropriate qualifications, may be appointed as graduate faculty to co-supervise a graduate student or serve on graduate student Supervisory Committees. Normally, graduate faculty will hold a Doctorate in Education.

e. **Coordinator of Graduate Studies:** has administrative responsibility for the coordination of graduate programs and research in the Faculty of Education and is Chair of the Graduate Studies Committee.

f. **Supervisory Committee:** a committee of the Faculty of Education responsible for the supervision of a student’s research. Normally, the committee for a PhD dissertation consists of three members with Graduate Faculty appointment in the Faculty of Education, one of whom serves as the student’s supervisor. Supervisory Committees for a Masters thesis normally consist of two members with Graduate Faculty appointment in the Faculty of Education, one of whom serves as the student’s supervisor. Two Graduate Faculty members may co-supervise student dissertations and theses. Adjunct Faculty who are also members of the Graduate Faculty may serve as co-supervisor for a Masters thesis or PhD dissertation. If a member of the Supervisory Committee is requested who has an appointment in another UPEI Faculty or at another university, this member must be recommended as Graduate Faculty, approval must be given by the Education Graduate Studies Committee and approved by the Dean of Education.

   For the purpose of these regulations, the term "semester" includes, in addition to first and second semester as defined in the calendar, the period from May to August in each year as a third semester.

h. **Description of Graduate Students**
Regular Student:
An applicant who has met the admission requirements set out for this program and for UPEI. Students who enroll in five courses over each academic year are considered to be full-time graduate students. All Masters students will be enrolled as full-time students for two years (6 semesters). A program fee will be paid over this two year period in six installments. If Masters students have not completed all degree requirements within two years, they will continue as full-time students and pay maintenance fees as full-time students until all degree requirements are completed. Masters students who began their program before September, 2010, may choose to enroll as part-time or full-time students, to be decided in consultation with the Coordinator of Graduate Studies.

All PhD students will be enrolled as full-time students for three years (9 semesters). A program fee will be paid over this three year period in nine installments. If PhD students have not completed all degree requirements at the end of three years, they will continue as full-time students and pay maintenance fees as full-time students until all degree requirements are completed.

Special Student:
A student who is not enrolled in a degree or diploma program at this university is recorded as a Special Student. Normally such students register for not more than one or two graduate courses with the permission of the instructor.

A special student is not enrolled in a degree or diploma program at UPEI but may apply to the Coordinator of Graduate Studies for permission to register in no more than two Master level courses. In unusual circumstances, a special student may participate in research, but only with the permission of the Coordinator of Graduate Studies and of the Dean of Education. Graduate courses taken by special students may subsequently be considered for credit towards a graduate degree only with the approval of the Graduate Studies Committee. A student who wishes to register as a special student should contact the Coordinator of Graduate Studies at the Faculty of Education before applying for admission. Special student status is not available for the PhD program in Educational Studies.

2. Enrolment and Registration

Procedures
Applicants must receive formal notification from the Office of the Registrar that they have been accepted into the program before registering as graduate students.

Before the beginning of the semester, each student shall file in the Office of the Registrar an Academic Registration setting out the program of studies for that semester. The form must be approved by the Coordinator of Graduate Studies before it is submitted.

Student identification cards, which are used for library purposes, are obtained upon initial registration, and are validated at the Robertson Library at the beginning of each subsequent semester. Loss or theft of an identification card must be reported.

The registration procedure must normally be completed within the dates set in the Calendar.

Students taking undergraduate courses must have completed their registration by the date of registration for undergraduate students.

Registration Changes
Changes in registration (deletion or addition of courses) must be approved by the Coordinator of Graduate Studies Committee. A proposal to add a course must bear the signature of the instructor concerned.

Except where credits are granted for courses taken at other universities, credits will be given only for courses listed in the registration form or authorized through an official change of registration.
Continuity of Registration
Graduate students must be registered in each semester in which they are actively engaged in course work or in the research program; that is, whenever they are making use of University facilities or personnel, in connection with their work.

Once admitted to the program, normally each student is required to register for, and complete, at least one course in each of the two semesters of the academic year as defined in Regulation 1g above. Registration could include ongoing work on a Master thesis or PhD dissertation. In exceptional circumstances this requirement may be waived by the Dean. A student who fails to register as required will be considered to have withdrawn from the MEd program and will be required to apply formally for readmission. If a student has prior permission from the Dean of Education to miss a semester, the student must reapply but is not assessed any additional fee.

Notwithstanding the foregoing, a regular student may make prior arrangements, with the approval of the Faculty and of the Coordinator of Graduate Studies, and after consultation with the Registrar's Office, to pursue full-time studies at another approved university for a period of time. A student may also make application to the Coordinator of Graduate Studies and obtain approval from the Graduate Studies Committee and the Dean of the Faculty for a leave of absence from the program in which the student is enrolled. Normally, up to one year (three semesters) of leave may be granted.

A student who has not completed all the requirements for the degree by the due date for the thesis submission in a particular semester must reregister. Candidates must be registered in the semester in which they qualify complete the requirements for the degree. Normally, students must complete the Master degree within six years of first registering in the program. Normally, students must complete the PhD degree within seven years of first registering in the program.

In the case of conjoint or cooperative graduate programs within U.P.E.I. or with other universities, arrangements will be made to ensure that the students involved are not placed at a disadvantage in respect of continuity of registration.

Cancellation of Registration
A student who wishes to withdraw from the program is expected to consult with the Dean Coordinator of Graduate Studies of the Faculty of Education prior to completing the "withdrawal form" at the Office of the Registrar.

In the event that a Master student fails to obtain satisfactory standings or to make satisfactory progress either in course work or in research, the Dean on the advice of the Graduate Studies Committee may require the student to withdraw. In the event that a PhD student fails to obtain satisfactory standings or to make satisfactory progress either in course work, the comprehensive requirement or in the dissertation research, the Dean on the advice of the Graduate Studies Committee may require the student to withdraw. Registration will be cancelled as of a date set by the Graduate Studies Committee, and an appropriate refund of fees made.

A student who withdraws from the University must return all outstanding loans from the Robertson Library prior to withdrawal, regardless of the due date. Any items not returned will be declared "lost," and will be charged to the student's account. This procedure is required practice even though in his or her new capacity as an outside borrower the ex-student may wish to borrow the same or other books.

3. Supervision

Faculty Supervision
The student's program is established and progress kept under review by the Graduate Studies Committee. The day-to-day responsibility for overseeing the student's program will rest with the Coordinator of Graduate Studies or jointly in consultation with the Graduate Studies Committee.
Establishment of Program
After examining the student's academic record, due account being taken of all relevant courses passed at any recognized university or college, the Coordinator of Graduate Studies, in consultation with the Graduate Studies Committee, will establish a program appropriate for the degree. The program will include prescribed studies on the basis of which the candidate's final standing will be determined, and it may include additional courses either chosen by the student or specified by the Coordinator of Graduate Studies, in consultation with the Graduate Studies Committee.

Program
Once the program of courses is established, changes may be made subject to the approval of the Graduate Studies Committee.

Academic Credit from Outside the Program
Students, upon the recommendation of the Graduate Studies Committee and subsequent written approval of the Dean of Education, may take and receive credit towards a course-based Master of Education for up to 9 semester hours of elective course work outside of the program or 6 semester hours towards a thesis-based Master of Education. The arrangements for these courses must be made through the Coordinator of Graduate Studies and the Registrar's Office. Credit for up to six semester hours of course work completed at the PhD level (700 level) will be considered by the Coordinator of Graduate Studies in consultation with the Graduate Studies Committee. Credit granted for course work completed outside of UPEI will not result in a reduction in the required MEd or PhD program fee.

No more than 6 semester hours of course work at the 400 level may be from other U.P.E.I. programs, or at the equivalent level in programs at other recognized universities. All other Master course work must be at least at the 600 level, or equivalent. The arrangements for these courses must be made through the Registrar's Office. PhD course work will normally be at the 700 level, or equivalent. Students who entered the Master of Education program before September, 2010, may receive credit for up to two education courses at the 500 level.

Review of Progress
At the end of each semester, the academic record and progress of each student will be reviewed by the Coordinator of Graduate Studies in consultation with the Graduate Studies Committee, and a report thereon will be submitted by the Coordinator of Graduate Studies to the Dean of Education. If a student fails a course or a required examination, the Graduate Studies Committee will recommend appropriate action to the Dean of Education. Only by authority of the Dean of Education may a further privilege of any kind be extended.

4. Grades Schedule
INC: A student who fails to complete all components of a course, such as assignments, examinations and fieldwork, due to circumstances beyond his/her control (such as illness) may, with the permission of the professor and the Dean, be granted an amount of time deemed reasonable for the completion of said components.

If a student does not complete all the components of a course by the agreed-upon date, normally a grade of F shall replace INC on the transcript. Nevertheless, in cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC.

Cancellation of Registration
A student who wishes to withdraw from the program is expected to consult with the Dean, Coordinator of Graduate Studies of the Faculty of Education prior to completing the "withdrawal form" at the Office of the Registrar.

In the event that a Master student fails to obtain satisfactory standings or to make satisfactory progress either in course work or in research, the Dean on the advice of the Graduate Studies Committee may require the student to withdraw. In the event that a PhD student fails to obtain satisfactory standings or to make satisfactory progress either in course work, the comprehensive requirement or in the dissertation research, the Dean on the advice of the Graduate Studies Committee may require the student to withdraw. Registration will be cancelled as of a date set by the Graduate Studies Committee, and an appropriate refund of fees made.
A student who withdraws from the University must return all outstanding loans from the Robertson Library prior to withdrawal, regardless of the due date. Any items not returned will be declared "lost," and will be charged to the student's account. This procedure is required practice even though in his or her new capacity as an outside borrower the ex-student may wish to borrow the same or other books.

4. Grades Schedule

INC: A student who fails to complete all components of a course, such as assignments, examinations and fieldwork, due to circumstances beyond his/her control (such as illness) may, with the permission of the professor and the Dean, be granted an amount of time deemed reasonable for the completion of said components.

If a student does not complete all the components of a course by the agreed-upon date, normally a grade of F shall replace INC on the transcript. Nevertheless, in cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC on the transcript.

AUD: an "audited" course (additional courses only)
DISC: discontinued with permission

Seminar Master and PhD courses are graded as Pass/Fail. In the thesis the work is reported as either satisfactory or unsatisfactory.

5. The Master of Education Thesis

Research

Normally, the equivalent of 18 months of continuous study must be devoted to research in fulfilment of the thesis requirement. Students complete the course work and research to fulfill the thesis requirement within two years. In order to complete the degree within a reasonable time frame, the research topic should be identified early in the student's program and approved by the student's supervisory committee. Research involving human subjects must be approved by the University's Research Ethics Committee.

Unacceptable Thesis

If a candidate is unable to prepare an acceptable thesis, the Supervisory Committee will so report to the Coordinator of Graduate Studies Committee and to the Dean (sending to the student a copy of the report).

The PhD dissertation

The dissertation will provide evidence of the candidate’s ability to carry out independent and original research, develop the necessary theoretical and methodological framework and analyses, and present the findings in a scholarly manner. The dissertation will be examined by arms-length internal and external examiners after the Supervisory Committee has agreed that the completed dissertation is ready for defense. The dissertation will be assessed using a pass-fail designation (Pass as is, Pass with minor revisions, Major Revisions, Fail). The final assessment will be based both on the written dissertation and the oral defense.

Unacceptable Thesis

If a candidate is unable to prepare an acceptable thesis, the Supervisory Committee will so report to the Coordinator of Graduate Studies Committee and to the Dean (sending to the student a copy of the report).

Retention/Maintenance of Records

In the interests of good scholarly practice and in order to substantiate claims of intellectual property, graduate students should keep complete, dated records of their research. These records may be in the form of bound notebooks, log books, or other documentation, as appropriate to the discipline. Students should also retain copies of significant drafts and notes, and of all material submitted for evaluation, presentation, publication, or by the way of informal contribution to collaborative research projects. They must also realize that raw data and other research results should remain accessible at all times to all other members of any collaborative research activity.
Unacceptable Thesis

If a candidate is unable to prepare an acceptable thesis, the Supervisory Committee will so report to the Graduate Studies Committee and to the Dean (sends to student a copy of the report).

Transcripts of Records

Official transcripts of the student's academic record are available through the Registrar's Office. Transcripts will be sent to other universities, to prospective employers, or to others outside the University only upon formal request by the student.

Carried

Moved (T. Goddard/S. Thomas): to approve the calendar entry for PhD in Education Studies -

DOCTOR OF PHILOSOPHY (PHD) IN EDUCATIONAL STUDIES PROGRAM

The degree of Doctor of Philosophy (PhD) in Educational Studies is a research degree requiring a dissertation on original and significant research within traditional educational and community-based educational contexts extending from early childhood through mature adulthood.

The general goal of the Doctor of Philosophy program in Educational Studies at the University of Prince Edward Island is to examine education at an advanced level from a variety of perspectives, including, but not limited to, the investigation of theoretical and practical aspects of policy, curricula, teaching and teacher education, administration, and professionalism.

Graduates of the PhD in Educational Studies develop the competence and expertise needed to assume positions of leadership, such as educational researchers in institutional and non-institutional contexts; teacher educators; curriculum and instructional leaders in school boards and private industry; and school, school board, and governmental educational administrators. This program also promotes collaborative work with colleagues in educational endeavours and lifelong professional development. The program provides learning opportunities in which the candidate, in supervisory and collegial relationships with one or more faculty members:

1. develops a critical and comprehensive understanding of significant trends and major concerns in the field of education, and formulates and expresses, both orally and in writing, personal and professional positions in relation to how these trends and concerns are manifested in their area of interest;
2. develops in-depth knowledge and understanding of different philosophical stances in education and educational research and their sociopolitical and practical implications;
3. develops an understanding of, and ability to use and evaluate, a wide range of research methodologies used in educational research;
4. designs and presents a proposal for an original research project of significance in the field of education;
5. completes the proposed research under faculty supervision, then writes and orally defends a dissertation;
6. develops competencies in clear and logical writing skills that allow for disseminating knowledge to a variety of audiences;
7. develops competencies in leadership roles within formal and/or informal educational institutions, agencies, or communities.

Supervisory Committee

The candidate works with a supervisor, and possibly a co-supervisor, appointed at the time of admission to the program and based on a fit between the candidate’s area of interest and the area of expertise, publication, and funding of the supervisor(s). Supervisor(s) are member(s) of the UPEI graduate faculty with supervisory or co-supervisory privileges. The Supervisory Committee is chaired or co-chaired by the supervisor(s) and includes two other members of the UPEI graduate faculty.

Program Requirements

Students are enrolled in the UPEI PhD program in Educational Studies as a full-time student for three years. This program also requires a residency of three semesters, normally completed consecutively. If, after three years, students have not completed all degree requirements, they continue to pay a maintenance fee to UPEI until all requirements are completed. Students have a maximum of seven years to complete all degree requirements.
The UPEI PHD in Educational Studies includes four courses, a comprehensive portfolio, and a dissertation.

**Required courses:**

ED 701: ADVANCED METHODOLOGY AND METHODS IN EDUCATIONAL RESEARCH I  
ED 702: ADVANCED METHODOLOGY AND METHODS IN EDUCATIONAL RESEARCH II  
ED 703: DIRECTED STUDY IN EDUCATIONAL RESEARCH AND THEORY  
ED 704: GRADUATE SEMINAR IN EDUCATIONAL STUDIES  
ED 705: COMPREHENSIVE PORTFOLIO  
ED 706: PHD DISSERTATION

**Submission of Dissertation**

When the dissertation, in its final form, has been prepared after the final oral examination, the student brings six unbound copies to the Co-ordinator of Graduate Studies at least four weeks prior to Convocation.

Each copy must be submitted in a separate folder with the pages numbered and arranged in the appropriate order. The dissertation must be free from typographical and other errors. All copies must include the Certificate of Approval signed by the Examination Committee and the members of the Supervisory Committee. Also included must be a brief Abstract and a copy of the circulation waiver and the copying licence.

When accepted by the Co-ordinator of Graduate Studies, one copy is retained for microfilming and deposited to the University Library after being bound. A second copy is released to the Faculty of Education. A third copy is released to the student's supervisor and three copies are released to the student.

**Publication**

The University requires publication of the dissertation in the following manner:

One unbound copy of the dissertation is forwarded to Library and Archives Canada, together with an agreement form signed by the candidate authorizing Library and Archives Canada to microfilm the dissertation and make microfilm copies available for sale on request. Library and Archives Canada film the dissertation exactly as it is and list the dissertation in Canadiana as a publication of Library and Archives Canada. A fee is charged by Library and Archives Canada to offset the cost of microfilming.

A Library and Archives Canada Microfilm Agreement form is sent to the candidate prior to the PhD Dissertation, to be signed and submitted to the Co-ordinator of Graduate Studies immediately after the successful completion of the examination.

The student, in consultation with the Supervisor and the Co-ordinator of Graduate Studies, shall have the right to request that circulation and/or copying of the dissertation in any form be withheld.

**Circulation and Copying of Dissertation**

In normal circumstances, as a condition of engaging in graduate study at the University, the author of a dissertation grants certain licences and waivers in respect to the circulation and copying of the dissertation:

- to the University Librarian, a waiver permitting the circulation of the dissertation as part of the Library collection;
- to the University, a licence to make single copies of the dissertation under carefully specified conditions;
- to Library and Archives Canada, a licence to microfilm the dissertation under carefully specified conditions.

**Copyright Provision**

Copies of the dissertation shall have on the title page the words "In partial fulfilment of requirements for the degree of PhD in Educational Studies." The international copyright notice, which consists of three elements in the same line — the © symbol (the letter "C" enclosed in a circle), the name of the copyright owner (the student), and the year — should appear as a bottom line on the title page of the dissertation.
Carried

Moved (T. Goddard/S. Thomas): to approve the changes to the Master of Education calendar entry -

MASTER OF EDUCATION in LEADERSHIP IN LEARNING PROGRAM
The MEd in Leadership in Learning program is designed to provide experienced educators with the knowledge and skills required to become more effective educational leaders. The overall aim of the program is to promote and support educational scholarship, research and improved practice.

Master of Education Courses
Program Requirements
Students enrolled in the graduate program are required to choose a thesis-based or course-based option. In the thesis-based option students will complete five compulsory courses, one elective course, and a thesis (4 course equivalents). In the course-based option, students will complete seven compulsory courses and three elective courses.

Thesis-Based Option
Compulsory Courses (5 required courses)
Education 611 Introduction to Research Methods in Education
Education 612 Quantitative Research Design
OR Education 613 Qualitative Research Design
Education 614 Theories of Research and Learning
Education 615 Educational Leadership
Education 619 Critical Pedagogy

Elective Courses (1 required)
Education 601 Selected Topics in Education
Education 616 Action Research in Education
Education 617 Issues in Educational Leadership
Education 618 Learning, Leadership and Reflective Practice
Education 621 Current Research in Learning
Education 622 Research on Learning Difficulties
Education 623 Statistics for Research in Education
Education 624 Change: Leadership in Learning
Education 625 Curriculum: Leadership in Learning
Education 626 Technology: Leadership in Learning
Education 627 Global Education
Education 628 International Education and Development
Education 629 Program Evaluation
Education 691 Directed Study
Education 695 Graduate Seminar

Thesis
Education 699 (4 course equivalents)

Course-Based Option
Compulsory Courses (7 required courses)
Education 611 Introduction to Research Methods in Education
Education 612 Quantitative Research Design
OR Education 613 Qualitative Research Design

OR Education 616 Action Research in Education

Education 614 Theories of Research and Learning
Education 615 Educational Leadership
Education 617 Issues in Educational Leadership
Education 619 Critical Pedagogy
Education 625 Curriculum: Leadership in Learning

**Elective Courses (3 courses required)**
Education 601 Selected Topics in Education

**Education 616 Action Research in Education**
Education 618 Learning, Leadership and Reflective Practice
Education 621 Current Research in Learning
Education 622 Research on Learning Difficulties
Education 623 Statistics for Research in Education
Education 624 Change: Leadership in Learning
Education 626 Technology: Leadership in Learning
Education 627 Global Education
Education 628 International Education and Development
Education 629 Program Evaluation
Education 691 Directed Study
Education 695 Graduate Seminar

**The Thesis**
Each candidate in the thesis-based option is required to submit a thesis based upon research conducted under supervision as described in this section of the calendar. The thesis must demonstrate the student's capacity for original and independent research and should extend the knowledge base in the field under study. General specifications as to paper, format, order and binding are available from the Office of the Coordinator of Graduate Studies.

The student should consult frequently with the Supervisor and the Supervisory Committee when preparing the thesis. After the final draft has been read and approved by the members of the Supervisory Committee, four copies must be submitted to the Coordinator of Graduate Studies for dissemination to members of the Examining Committee. These copies must be submitted no later than four weeks prior to the student's oral defense.

**The Master's Examination**
The final oral examination, which is devoted chiefly to the defence of the thesis, is a Faculty examination, identified as the Master's Examination. Normally, the Examining Committee consists of the two members of the Supervisory Committee, one other member of the Faculty of Education, and one reader, external to the university, who submits a written report attesting to the quality of the work. The Coordinator of Graduate Studies selects the Examining Committee at the request of the Supervisor, appoints the Chair, and is responsible for notifying the Dean of Education of its composition.

Normally, the final oral examination is open to the public; however, members of the public may question the student only upon the invitation of the Chair of the Examining Committee.

The examination is passed and the thesis approved if there is no more than one negative vote; an abstention is considered to be a negative vote. The Coordinator of Graduate Studies is responsible for reporting the result of the examination to the Dean of Education. The result is recorded as "Accepted as is," "Accepted after minor revision," "Accepted after substantial revision ", or "Unacceptable." The result "Accepted after minor revision" normally entails editorial changes. If the result is "Accepted after substantial revision", the student may be given the opportunity by the Examining Committee to revise the thesis with or without defending again. If the thesis revision is successful, the thesis supervisor is to sign before the thesis is presented to the Graduate Studies Committee. Six copies, including one unbound copy, should be presented to the Graduate Studies Coordinator Committee.

If the result is "Unacceptable", the student may be given the one opportunity by the Examining Committee to revise the thesis and to defend it again.

**Submission of Thesis**
When the thesis, in its final form, has been prepared after the final oral examination, the student will bring six unbound copies to the Coordinator of Graduate Studies at least three weeks prior to Convocation.

Each copy must be submitted in a separate folder with the pages numbered and arranged in the appropriate order. The thesis must be free from typographical and other errors. All copies must include the Certificate of Approval
signed by the Examination Committee and the members of the Supervisory Committee. Also included must be a brief Abstract and a copy of the circulation waiver and the copying licence. When accepted by the Coordinator of Graduate Studies, one copy will be retained for microfilming and for deposit in the University Library after being bound. A second copy will be released to the Faculty of Education. A third copy will be released to the student's supervisor and three copies will be released to the student.

Publication

The University requires publication of the thesis in the following manner:

One unbound copy of the thesis is forwarded to Library and Archives Canada, together with an agreement form signed by the candidate authorizing the Library and Archives Canada to microfilm the thesis and to make microfilm copies available for sale on request. Library and Archives Canada will film the thesis exactly as it is and will list the thesis in Canadiana as a publication of Library and Archives Canada. A fee is charged by Library and Archives Canada to offset the cost of microfilming.

Library and Archives Canada Microfilm Agreement form will be sent to the candidate prior to the Master's Examination, to be signed and submitted to the Coordinator of Graduate Studies immediately after the successful completion of the examination.

The student, in consultation with the Supervisor and the Coordinator of Graduate Studies, shall have the right to request that circulation and/or copying of the thesis in any form be withheld for up to one year.

Circulation and Copying of Thesis

In normal circumstances, as a condition of engaging in graduate study in the University, the author of a thesis grants certain licences and waivers in respect of the circulation and of Thesis copying of the thesis:

- to the University Librarian, a waiver permitting the circulation of the thesis as part of the Library collection;
- to the University, a licence to make single copies of the thesis under carefully specified conditions;
- to Library and Archives Canada, a licence to microfilm the thesis under carefully specified conditions.

Copyright Provision

Copies of the thesis shall have on the title page the words "In partial fulfilment of requirements for the degree of Master of Education." The international copyright notice, which consists of three elements in the same line - the letter "C" enclosed in a circle; the name of the copyright owner (the student); and the year - should appear as a bottom line on the title page of the thesis.

GRADUATE COURSES

NOTE: All courses within the Master’s Program are graded on a Pass/Fail model

Carried

Moved (T. Goddard/S. Thomas) to change course descriptions for the following courses -

Education 423 - In this course, students examine the goals of early childhood mathematics and acquire an understanding of the development of fundamental mathematical concepts. The course focuses attention on mathematics learning, techniques, assessment, and resources for the is grounded in young children’s understanding of numeracy in the world around them and focuses on their emerging mathematical knowledge/skills/attitudes. Students learn about effective teaching strategies, assessment, and resources for the early years.

Three hours a week

Education 428 - A continuation of Education 423, this course provides further understanding of how young learners develop mathematical concepts. Students engage in a variety of effective teaching and assessment strategies which enable children to achieve the outcomes of the mathematics curriculum. This course promotes developing positive attitudes towards mathematics among children.

Three hours a week
Education 571 - This course introduces students to the historical and theoretical foundation for the role, philosophy, and administration of the school library resource centre, libraries and to the role of the teacher-librarian. Three hours a week.

Education 572 - This course explores information literacy and how it is developed within the school library programs. Students examine the research supporting the guided. They will learn about the inquiry process, the effective use of digital and traditional learning resources, as well as how teacher-librarians and classroom teachers collaborate to teach information literacy. Three hours a week.

Education 573 - An introduction to, and survey of, children's literature with emphasis on contemporary books written for children. These include picture books, fiction, and nonfiction with special consideration of Canadian titles. Students examine, read, evaluate, and discuss different forms of literature and various genres of fiction, as well as the ways children's literature is integrated into contemporary school curriculum. Three hours a week.

Education 574 - An introduction to, and survey of, young adult literature with emphasis on contemporary books written for adolescents. These include picture books, fiction, and nonfiction with special consideration of Canadian titles. Students examine, read, evaluate, and discuss many young adult books and explore the ways young adult literature is integrated into contemporary school curriculum. Three hours a week.

Education 576 - This course introduces students to the principles of cataloguing, subject analysis, and classification of a wide range of learning resources, as well as to the services of the Provincial Library Processing Centre. Consideration is also given to the rationale and principles of school library collection development and management. The course also focuses on computerized, automated systems for organizing, establishing, and maintaining effective school library resource collections. Three hours a week.

Carried

Moved (T. Goddard/S. Thomas): to change titles and course descriptions for the following courses -

Education 424 - Curriculum in the Early Years I - This course provides an examination of the processes involved in planning and teaching through themes. Students investigate materials, methods and assessment techniques used in thematic teaching. Three hours a week.

Education 432 - Literacy in the Early Years I - This course provides an examination of the language process, based on current theories of language acquisition and development. The focus in literacy acquisition is based on five six core strands: reading, writing, listening, speaking, viewing and representing. Three hours a week.

Education 433 - Language Arts Literacy in the Early Years II - This course is a continuation of Education 432, in which students use language arts goals and outcomes, materials, methods, and assessment techniques to design comprehensive literacy programs and activities. Three hours a week.

Education 443 - Curriculum in the Early Years II - A continuation of Education 424, this course uses science, social studies, and other curricula to focus on resource-based learning, guided inquiry and the integration of these content areas in the early years' curriculum. Three hours a week.
Education 575 - ORGANIZATION AND MANAGEMENT OF LEARNING RESOURCES
This course provides opportunities to consider basic principles of analysis, appraisal, and review of learning resources. Students apply these in the development of criteria for evaluating and selecting a wide range of both print and non-print learning resources, and to formulate policies and procedures for the selection of learning resources to support the instructional program in the school. Three hours a week.  
Carried

Moved (T. Goddard/S. Thomas): to delete the prerequisite for Education 482    Carried

Moved (T. Goddard/S. Thomas): to change contact hours for the following courses - from “Lecture: 1 hour, Seminar: 2 hours” to “Hours of credit: 3”  Carried

Moved (T. Goddard/S. Thomas): to change contact hours for Education 623 - from “Lecture: 1 hour, Laboratory: 1 hour, Seminar: 1 hour” to “Hours of credit: 3”  Carried

Moved (T. Goddard/S. Thomas): to change contact hours for Education 627, 628, 629 and 695 from “Seminar: 3 hours” to “Hours of credit: 3”  Carried

Moved (T. Goddard/S. Thomas): to change contact hours for Education 691 from “Tutorial: 3 hours” to “Hours of credit: 3”  Carried

Moved (T. Goddard/S. Thomas): to change “instructor” to “Coordinator of Grad Studies” under prerequisite and delete Seminar: 3 hours and replace with Hours of Credit: 3 for Education 601  Carried

Moved (T. Goddard/S. Thomas): to delete the prerequisite under the following Education courses - 611, 614, 615, 625, 627, 628 and replace with NONE.  Carried

Moved (T. Goddard/S. Thomas): to change the prerequisite for Education 616 and 629 from “Education 611 and 612 or 613 or permission of instructor” to “Education 611 or permission of instructor”  Carried

Moved (T. Goddard/S. Thomas): to add “Education 615 or..” to the prerequisite for Education 618 and 624  Carried

Moved (T. Goddard/S. Thomas): to delete “Education 481 or equivalent and” from the prerequisite for Education 623  Carried

Moved (T. Goddard/S. Thomas): to add “Education 616” to prerequisite for Education 695  Carried

Moved (T. Goddard/S. Thomas): to approve the following new courses -

ED 701: ADVANCED METHODOLOGY AND METHODS IN EDUCATIONAL RESEARCH I
ED 702: ADVANCED METHODOLOGY AND METHODS IN EDUCATIONAL RESEARCH II
ED 703: DIRECTED STUDY IN EDUCATIONAL RESEARCH AND THEORY
ED 704: GRADUATE SEMINAR IN EDUCATIONAL STUDIES
ED 705: COMPREHENSIVE PORTFOLIO
ED 706: PHD DISSERTATION
Carried

Faculty of Veterinary Medicine

Moved (D. Reynolds/M. Shaver): to delete VCA 444 - Equine Lameness and VHM 122 - Clinical Orientation  Carried
Moved (D. Reynolds/M. Shaver): to change the table on pages 237 and 238 of the 2009-2010 Academic Calendar, change

<p>| | | | |</p>
<table>
<thead>
<tr>
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<tr>
<td>Third Year, Semester 5</td>
<td>VCA 341</td>
<td>1</td>
<td>1 ± 0</td>
</tr>
<tr>
<td>Third Year, Semester 6</td>
<td>VCA 341</td>
<td>1</td>
<td>1 ± 2</td>
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Carried


Carried

Moved (D. Reynolds/D. Seeler): to change the duration of VHM 431 and 441 from two weeks to three weeks.

Carried

Moved (D. Reynolds/D. Seeler): to change contact hours for VHM 231 - Two hours of lecture per week and a two-hour laboratory on alternate weeks.

Carried

Moved (D. Reynolds/D. Seeler): to change description and contact hours for VHM 241 - In this course, material from VHM 112 is utilized in a practical way to assist students in becoming better critical thinkers and decision-makers. Students learn a systemic approach to critical reading of literature so that they are able to apply evidence based approaches to all areas of veterinary medicine. The course will alternate between lectures and tutorials, with the tutorials giving the students a change to practice and reinforce principles presented in lectures.

One hour of lecture and one hour of tutorial on alternate weeks.

Carried

Moved (D. Reynolds/D. Seeler): to approve the following new courses - VHM 124 Clinical Orientation I
VHM 251 Clinical Orientation II

Carried

School of Nursing

Moved (K. Critchley/J. MacDonald): to approve the following new course
Nursing 405 Leadership for Health Professionals in a Primary Health Care Context

7. ENROLMENT STATS REPORT FOR DECEMBER 1

R. Herbert reported that UPEI’s enrolment is up 3.5%. The total headcount is 4,349 and total course registration is 17,382. So far, registrations for January 2010 have increased by 6% compared to this time last year. The international student body has increased by 17%. In terms of headcount, a 6% increase represents an additional 211 students. The 17% increase represents between 45 and 48 students.

8. HONORARY DEGREE COMMITTEE UPDATE (in camera)

Three of the four individuals nominated to receive Honorary degrees in May 2010 have accepted and are honored to be recognized by the University. The fourth is unable for personal reasons to accept. Another name was put forward.
9. OTHER BUSINESS

T. Cullen made a notice of motion at the meeting to be brought to the January meeting. The Student Union would like to amend the academic calendar dates for the 2010-2011 academic year by introducing a fall break either the week of Thanksgiving or the week of Remembrance Day. There was considerable discussion around this topic. Proposers of the motion were asked to bring forward precise calendar dates if it is being brought back to Senate.

D. Buck suggested that, if there is to be a discussion on introducing a fall break, Senate may want to reconsider the merits of the Spring break with a view to discontinuing it.

The Chair asked that ARPC consider the merits of the above request and be prepared to make comment.

10. ADJOURNMENT

The meeting adjourned at 4:40 p.m.

Respectfully Submitted,

Kathleen Kielly, Registrar
Secretary of Senate