Minutes of the Fourth Meeting of Senate  
Held Friday, December 7, 2007  
ITEC Lecture Theatre, Robertson Library, 3:00 pm


Regrets: G. Bradshaw, C. Lacroix, A. López, S. MacD onald, J. Pitre, J. Velaidum

Absent: G. Evans, K. Landry, C. Song

1. APPROVAL OF AGENDA

The Chair called the meeting to order. Added 6 b) Annual Report of the Research Advisory Committee and c) Second Nominating Report. The agenda was approved as amended.

2. APPROVAL OF MINUTES - November 9, 2007

Moved (D. Seeler/M. Murray): that Senate approved the Minutes amended.

Carried

3. BUSINESS ARISING FROM MINUTES OF NOVEMBER 9, 2007

The second sentence of paragraph 2 under 7(ii) should read as follows: “His concern is with particular pursuits found in the document, but in referring to this as a guiding principles when it was approved as a report.”

V. Timmons noted that the internationalization theme, which was raised by M. Murray, is being worked into the report.

4. ELECTION OF ACTING SECRETARY

The Chair noted that D. Coll, Current Acting Secretary has resigned from Senate, so there will be an interim Acting Secretary.

Moved (V. Timmons/W. Rankaduwa): moved that Senate approve Mark Leggott be Acting Secretary.

5. REPORT OF THE PRESIDENT

● First day of exams cancelled due to a storm, rescheduled to Sunday, November 9.
● UPEI Music students performed at Songfest, Atlantic Vocal Competition held in mid November. 1st place, Danalee Lynch, Soprano; 2nd place, Nathan Keoughan, Bass; 3rd place, Alex Clarke, Bass. Congratulations to all and to their teacher, Sung Ha Shin Bouey
● UPEI Math students excelled in the International Math Competition hosted by Virginia Polytechnic Institute and State University. Mostafa Fatehi, 3rd year, tied for 16th with 40 out of 70 possible points; Jonathan Murray, 2nd year, tied for 87th. To put the achievements of these two students into perspective, 58% of the students who wrote this exam scored 0 out of 70 possible points.
● Canadian Millenium Excellence Awards earned by two UPEI students Caitlin Brown 3rd year Arts and Deidre Gallant 3rd Music Education. Each received $4,000 award
● National Shinerama Awards Committee recognized UPEI as having the Best Overall Campaign for 2007. More than 200 students generated an unprecedented $28,000 or $120 raised per student shiner, compared to a national average of $30. Congratulations to Shinerama students and lead organizer, Will MacDonald
● Sierra Club of Canada recognized Sustainable UPEI with two national awards: Joshua Darrach, 4th year student, received Sierra Youth Coalition Inspiration Awards; and Dr. Almut Berringer was honoured with the Conservation Chapter Award for “a significant environmental campaign”
Dr. Ray Doiron was recently named as a 2007 Champion for Children by the Premier’s Council on Healthy Child Development.

Leo Cheverie was honoured by WUSC.

Dr. Alfonzo López received the CBIE Innovation Award – the 2nd year in a row.

Search Committee for Dean of Arts has recommended the extension of Dr. Kurial for a further 3 years. Searches for Deans of Education and Veterinary Medicine continue.

On December 3, UPEI launched a multi-year “Plan for Inclusion”, in response to the work and recommendations of the UPEI Accessibility Audit led by Committee Chair, Joanne McCabe and a fine Accessibility Committee of students, staff and faculty.

The 19th semi-annual Research Breakfast on November 28 was very successful with Blake Jelley and Janet Bryanton as guest speakers.

The Computer Science and Information Technology Department received their 3-year accreditation from Canadian Information Processing Society.

Annual Christmas Social hosted by the President will take place on Tuesday, December 18 from 3:00 - 5:00 in McMillan Hall, W.A Murphy Student Centre. The ASG Staff Achievement Award will be presented.

6. REPORT OF THE SENATE STANDING COMMITTEES

(a) Fourth Report on Curriculum

Faculty of Veterinary Medicine

Moved (T. Ogilve/K. Schultz): that Senate approve the following new course:

VBS 822 Critical Reading in Immunology.

Carried

Moved (T. Ogilve/D. Seeler): that Senate approve the following changes for the Doctor of Philosophy program:

Prescribed Studies:

In the PhD program students are required to complete courses totaling a minimum of 12 +5 credit hours. Within this course complement there must be at least four substantive courses and the appropriate departmental Seminar course (one credit). Only one of the substantive courses may be a Directed Studies course.

Supervision

The student's program is established and progress kept under review by the appropriate department. At the discretion of the academic unit, the day-to-day responsibility for overseeing the student's program will rest with the Supervisor or jointly with the Supervisory Committee of five graduate faculty, one of whom must be from a department other than that in which the student is registered. At least one member of the Supervisory Committee must be from outside the University of Prince Edward Island.

Carried.

Political Studies

Moved (R. Kurial/M. Murray): that Senate approve the following new courses:

Political Studies 434  Leo Strauss, Neo-Conservatism, and American Foreign Policy
Political Studies 435  The Globalization Debate
Political Studies 483  American-European Relations in the Post-Cold War World
Amendment: remove “Venus and Mars” from the title for Political Studies 483; and exclude Political Studies 334 - The Politics of Language from the motion. Agreed. The question was asked what PST 334 entailed and should English be involved in this, maybe could be cross listed. W. Shilton thought it would be a good idea to have another look at it. The suggestion was made that it be put “aside” for the moment for consideration later.

It was noted that Faculty approval was not filled in with the form – Dean noted that the proper process was followed and this is an oversight. It was noted by the Chair that there are a number of new 3rd & 4th year courses and there seems to be a move from 1st-year courses to more senior offerings. Senate and ARPC need to be mindful of this as we go forward.

Carried.

It was noted that faculty seem to be teaching higher level courses as opposed to first and second year courses. As Senators, we need to look at the overall success of students. Almost thirty percent of students are not continuing from first to second year.

There was a question about Political Studies 483 being proposed by a Faculty member now retired. The Department felt that it was still appropriate for it to be delivered with existing complement.

Theatre Studies

Moved (R. Kurial/M. Murray): that Senate approve the addition in prerequisites for Theatre Studies 444 to include English 195

Moved (R. Kurial/M. Murray): that Senate approve the following courses be added to the list of electives for the Minor in Theatre Studies:

Theatre Studies 434 - Special Topics and English 315 - English-Canadian Drama

Carried.

Request was made for members of the Committee to ensure that Faculty with concerns are able to bring them to the table and also that other options, such as cross-listing courses, be considered. Concern raised by B. Davetian about the nature of prerequisites for courses and the fact that this does not fit for all students. Suggested that these issues need to be considered from discipline to discipline. J. Moran mentioned issue of the size of 1st-year courses and the impact on the 1st-year student.

Women’s Studies

Motion (R. Kurial/C. MacQuarrie): that Senate approve the following prerequisites be added to the Psychology 374 and 435 and the crosslisting of Psychology 374 and WST 374.

Psychology 374: Qualitative Research Methods and Psychology 391: Psychology of Women: For Women’s Studies students: WS 101 or 102, and at least one other WS course at the 200 level or above, or permission of the instructor.

Psychology 435: Gender and Sexuality: For Women’s Studies students: WS 101 or 102, and at least two other WS courses, at least one of which is at 300 level or above, or permission of the instructor

Carried.

Motion (R. Kurial/B. Davetian): that Senate approve the change of title of Women Studies 412 from “Feminism and the Body” to “Theories of the Body”.

Carried.
Classics

Motion (R. Kurial/Marylou): that Senate approve Classics 202 Augustus and the Early Roman Empire to Classics 312.
Carried.

English

Motion (R. Kurial/W. Shilton): that Senate approve the following deletion:

    English 495   The English Honours Essay

Motion (R. Kurial/W. Shilton): that Senate approve the following new courses:

    English 496   Honours Tutorial
    English 497   Honours Graduating Essay

Carried.

B. Davetian noted use of the word Essay is much better than Thesis.

Motion (D. Ryan/Doug): Senate approve changes in Mathematics courses as noted.
Carried.

Mathematics and Statistics

Moved (D. Ryan/D. Dahn): that Senate approve the following changes to lecture hours:

Mathematics 151 and 152 from 3 lecture hours and one tutorial session a week to Four lecture hours a week
Mathematics 251 and 252 from 3 lecture hours and one tutorial session a week to Three lecture hours a week

Carried

School of Business

Moved (R. MacDonald/D. Seeler): that Senate approve the following new courses:

    Bus 265: Introduction to Entrepreneurship and Small Business Management
    Bus 365: Small Business Management: Opportunity Analysis and Development
    Bus 468: Entrepreneurship: Creating Business Ownership for You

Carried.

Moved (R. MacDonald/D. Seeler): that Senate approve the changes in course numbers:

    Business 466: Entrepreneurial Finance to Business 366
    Accounting 322: Accounting Theory to Accounting 422

Carried.

Moved (R. MacDonald/W. Gauthier): that Senate approve the following prerequisite changes:
Business 252: Management Science II - delete the prerequisite of Math 111 and 112
Business 241: Management Information Systems - delete the prerequisite of IT 111

Carried.

Moved (R. MacDonald/J. Nimmo): Senate approve the changes within the Bachelor of Business in Tourism and Hospitality and the calendar entry:

- In required courses for Year 1 and Year 2, it should read:
  3 Business electives (see note #7)
  2 non-Business electives (see note #8)
  1 free elective (can be used as Business, Accounting, or non-Business elective)

- Delete #3 in the Notes

- Add under note. #10: BBTH students are not able to credit Econ. 101 or 102 as electives.

- Delete Mgm’t Context course requirement in Year 2 for BBTH and replace with Bus. 441 as a required course

This reflects the changes in the calendar entry:

The Bachelor of Business in Tourism and Hospitality Degree Components
For this two-year post-diploma degree, students must fulfill the following courses:

### Required Courses - Year 1 Post-Diploma

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting 201 (Introductory Accounting - Part I)</td>
<td>3</td>
</tr>
<tr>
<td>Accounting 202 (Introductory Accounting - Part II)</td>
<td>3</td>
</tr>
<tr>
<td>Business 171 (Organizational Behaviour)</td>
<td>3</td>
</tr>
<tr>
<td>Business 252 (Management Science II)</td>
<td>3</td>
</tr>
<tr>
<td>Business 351 (Operations Management)</td>
<td>3</td>
</tr>
<tr>
<td>English 101</td>
<td>3</td>
</tr>
</tbody>
</table>

### Required Courses - Year 2 Post-Diploma

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business 331 (Corporate Finance)</td>
<td>3</td>
</tr>
<tr>
<td>Business 341 (Marketing)</td>
<td>3</td>
</tr>
<tr>
<td>Business 371 (Entrepreneurship and New Ventures)</td>
<td>3</td>
</tr>
<tr>
<td>Business 415 or 421</td>
<td>3</td>
</tr>
<tr>
<td>Business 416 or 481</td>
<td>3</td>
</tr>
<tr>
<td>Business 441 (Human Resource Management)</td>
<td>3</td>
</tr>
<tr>
<td>Business 491 (Strategic Management)</td>
<td>3</td>
</tr>
<tr>
<td>English elective (see note #6)</td>
<td>3</td>
</tr>
<tr>
<td>Students must also take 3 Business electives, 2 non-Business electives and 1 free elective</td>
<td>18</td>
</tr>
<tr>
<td>Total</td>
<td>60</td>
</tr>
</tbody>
</table>

Notes:

1. Accounting courses are considered to be Business electives.
2. Due to enrolment limitations, certain Business electives will normally be available to Year 2 Post-Diploma students only. Year 1 Post-Diploma Students should check with the Dean's Office prior to selecting their electives.

3. Due to student enrolments and faculty availability, all courses may not be offered each year. Students should consult the current timetable before registration.

4. Students are free to choose their own non-Business electives; however, students may wish to consult with faculty. Students with strong quantitative interest should consider additional work in Mathematics or Computer Science.

5. English 381 is highly recommended as the English elective and requires the prerequisites of English 101 and one other English course or permission of the Chair of the English Department.

6. Tourism Management is recommended for one of the Business electives.

7. University 103 or 100 is highly recommended for one of the non-Business electives in first year.

8. Students are eligible to apply to the Cooperative Education program upon entrance to the University.

9. The required courses for the Business degree in years one and two are not available as business credits

Carried.

Moved (R. MacDonald/J. Nimmo): Senate approve the Certificates and Specializations in Entrepreneurship and Small Business.

ENTREPRENEURSHIP AND SMALL BUSINESS

1. Certificate for Nonbusiness Students
2. Specialization for Business Students

Programs in Entrepreneurship and Small Business provide students with the knowledge and the experiential learning to start up a business or manage one in an entrepreneurial manner. Students will study the three types of entrepreneurship: business, social and innovative. The general output for students will be to gain knowledge, confidence, skills, and practice in both entrepreneurial thinking and initiatives. They will think analytically, ask questions, research the market, solve problems, start a new venture, launch new products/services/ideas, and develop entrepreneurial skills.

The Certificate program is open to all non-business students. The Business students can pursue a specialization. These programs are designed for those interested in starting their own business, on working in a more entrepreneurial manner, and/or in developing general small business management skills.

Requirements

The proposed package of courses provides students with a strong breadth of knowledge in the field of entrepreneurship and small business. The courses offer a variety of pedagogy such as case studies, lectures, hands-on projects, simulations, speakers, and presentations. The programming requirements are as follows.

Students do not register for the specialization nor is it noted on their transcripts. The package of courses encourages students to focus on a grouping of entrepreneurial courses.

Certificate & Specialization 1st Phase Required Courses:

- Business 101 - Introductory Business
- Business 171 - Organizational Behaviour
- Accounting 201 - Introductory Accounting I
Students need a 70% average in these 5 courses above to continue in the next 3 courses of the Certificate or Specialization program.

Certificate for Non-Business Students:

2nd Phase Required Courses:
- Business 366 - Entrepreneurial Finance
- Business 365 - Small Business Mgm’t: Opportunity Analysis & Development
- Business 468 - Entrepreneurship: Creating Business Ownership for You

Specialization for Business Students:

2nd Phase Required Courses:
- Business 366 - Entrepreneurial Finance
- Business 371 - Entrepreneurship and New Ventures
- Business 468 - Entrepreneurship: Creating Business Ownership for You

Carried.

(b) Annual Report of the Research Advisory Committee

Chair suggested that the next RAC report include a review of the Centres, Institutes and Groups which have not yet followed the process and been updated and relate this to the 5-year cycle under which these groups are overseen by the policy. Question about the difference between Arts applications (69%) and other faculties and why that is. B. Davetian noted that the $ amount is equal, despite the % difference and also asked why the budget is only what it is. K. Schultz noted that this budget has been increased recently. It was explained that the targeted research grants and institutional grants are drawn from SSHRC so funds available are based on a formula under SSHRC.

(c) Second Report of the Nominating Committee

Moved (J. Moran/Wimal): that Senate approve the following nominations for the Academic Planning Facilitation Committee:

Christian Lacroix (Science January 1 - July 1)
Nola Etkin (Science - July 1)

Carried.

7. Process and Criteria for Professor Emeritus

Moved (G. Pike/Wimal): Senate approve the “Criteria for Nominating and Evaluation Process for Professor Emeritus (PE) at UPEI”.

Criteria and Nominating and Evaluation Process for Professor Emeritus (PE) at UPEI

☐ Criteria for PE status
  - Be a retired faculty member of UPEI or retiring within the current academic year
If retired, must be nominated within 3 years of retirement

- Rank of Full Professor
- Normally at least 10 years of service as a full-time faculty member at UPEI (exceptional circumstances may be considered)
- Extensive scholarly activity of exceptionally high quality OR exceptional teaching combined with recognized scholarship consistent with the rank of Full Professor. (Proof of recognition as exceptional might include national/international awards, levels of citations, etc.)
- Expectation of continued scholarly activity

**Nomination Committee**

Chair of the Professor Emeritus Evaluation Committee shall issue the call for nominations

- Faculty member must be nominated by another faculty member
- A faculty member can only be re-nominated once

Nomination MUST include:

- A current and detailed curriculum vitae
- A detailed letter addressing why this faculty member should be awarded PE status. The letter should provide clear evidence to support the case, addressing the quality of the scholarship and/or teaching, as well as how this contributed to the discipline.
- A letter from the nominee addressing plans for continued scholarly activities

The nomination moves in the following sequence:

- Faculty member making nomination forwards the nomination to the Chair of the Professor Emeritus Evaluation Committee
- Chair of the Professor Emeritus Evaluation Committee will seek written input from the Chair (in departmentalized faculties), following consultation with the Department, and from the Dean

**Evaluation Process:**

- The Professor Emeritus Evaluation Committee evaluates each faculty member nominated based solely on the submissions
- The Professor Emeritus Evaluation Committee makes a recommendation to the Senate as to whether this faculty member should be awarded PE status
- The Senate is the final approval body
- Nominees will be notified of Senate’s decision

**Privileges Afforded a Professor Emeritus**

- Listing in the university calendar
- Use of university facilities and technical support, including
  - Office space - as available
  - Research space - as available
  - E-mail system
  - Computer/technical support (as available)
  - Library privileges
  - Sports Centre
  - Purchase of parking permit
- In concert with a tenured UPEI faculty member, the right to make a joint application for university research funds
- The right to apply to outside funding agencies for research and travel funds in accordance with the funding institution guidelines
- Invitation to Convocation and university social events
Carried amendments portrayed in this final document underlined.

F. Markham commented that there is not enough emphasis on the role of the Department in the process, but would be acceptable if it clear that input from the Department is clear and required. Change “additional documentation” to “input”. Based on subsequent discussion. M. Murray asked if this suggestion is consistent with the next bullet, which refers to “submissions”. This could read “documentation” rather than “submission”. W. Shilton asked if the language “or disciplinary” could be inserted. Also asked if a Posthumous PE could be awarded. It was suggested that this would not fit with the nature of the designation. K. Critchley clarified that the Committee’s role is to seek input if it is in the submission or not. Benet raised the question if there would still be a PE designation without retirement. It was noted that an individual could still choose to retire. J. Sentance raised the issue re the 3 avenues one can become a full professor and if not all 3 should be recognized in the criteria. G. Pike explained that since the goal of the PE was to continue scholarship or teaching, the 3rd item (exceptional service) would not apply. The point was that the reasons for reaching Full Professor continue into the criteria and review for PE.

**Amendments:**
- insert “scholarly activity” before “of exceptionally high quality”
- change “additional documentation” to “written input” in 2nd bullet on 2nd page.

8. **Enrollment Statistics - December 1**

V. Timmons presented the report for information. Additional data will be brought to Senate in January.

9. **Honorary Degree Committee Report**

Moved into *In Camera* session.

**Moved (V. Timmons/W. Gauthier):** Senate approve the nominations and speakers.

**Carried.**

10 **Other Business**

No new business.

11. **Adjournment**

There being no other new business, the meeting was adjourned at 5:00 p.m.

Respectfully Submitted,

Mr Mark Leggott
Acting Secretary