Minutes of the Second Meeting of Senate  
Held Friday, October 12, 2007  
ITEC Lecture Theatre, Robertson Library, 3:00 p.m.


Regrets: G. Bradshaw, B. Davetian, W. Gauthier, M. Leggot, W. Rankaduwa, J. Sentance, V. Timmons

Absent: S. Gillis, F. Gray, K. Landry, T. Ogilvie, D. Ryan, C. Song, S. Thomas

The Chair, Wade MacLauchlan, welcomed everyone to the meeting. He asked for approval of the agenda. The minutes were missing some information which will be distributed with the package for the November meeting.

1.  **APPROVAL OF AGENDA**

The Agenda was approved.

2.  **APPROVAL OF MINUTES, SEPTEMBER 14, 2007**

The minutes will be deferred until the November 9, 2007 meeting.

3.  **ELECTION OF VICE-CHAIR**

The election of Vice-Chair will be dealt with in the Nominating Report.

4.  **BUSINESS ARISING FROM THE MINUTES, SEPTEMBER 14, 2007**

No business arising since minutes were deferred.

5.  **REPORT OF THE PRESIDENT**

- We were saddened by the sudden passing of Dr. Robert Haines on Monday, September 24, a colleague at UPEI since 1996. He served as Chair of the Chemistry Department, and recently as Chief Research Officer of the PEI Health Research Institute. He was also a recipient of UPEI Merit Awards for both Excellence in Teaching (2002) and Outstanding Scholarly Achievement (2006).
- UPEI will host a Student Leadership Symposium; at a special convocation on October 13th. His Royal Highness Prince Edward will receive an honourary degree. There will be approximately one hundred students from PEI, New Brunswick and Nova Scotia high schools attending who will be joined by another thirty UPEI Scholarship recipients and Leaders of Tomorrow. Convocation will be held at 3:00 p.m. followed by a public reception at 4:00 p.m.
- On Saturday, October 13th there will be a recital by Fran Gray, pianist, and Kay Diviney, flutist, in Steel Recital Hall at 7:30 p.m.
- Four of the Decanal search committees are formed and three of them have met already. The Dean of Arts Committee will be meeting next week.
- The Homecoming Weekend event held September 28 - 30 was very successful. Thanks to everyone involved in organizing the events.
- The newly renovated grass sports field that will host all future UPEI rugby events, as well as provincial, regional, and national championships, was named the MacAdam Field in honour of the late Alban Joseph (A.J.) MacAdam of Morell.
- Deans’ Honors & Awards Nights were held on October 1st and 2nd. The Faculties of Arts and Education, and the School of Business were held on October 1 and the Faculty of Science and the School of Nursing were held on October 2. The AVC Recognition Night was held on October 11.
• The Eighth International Conference & Workshop on Lobster Biology & Management (considered Olympics of Lobster) co-chaired by the AVC’s Lobster Science Centre and the PEI Department of Fisheries and Aquaculture, took place September 23-28. This conference and workshop is held every four years.
• The International Animal Health and Nutrition Innovet Conference will be held October 14 - 16.
• The Faculty of Arts recently celebrated the recent publications of six faculty members - Godfrey Baldacchino, Lisa Chilton, Elizabeth Epperly, James Moran, Malcolm Murray and Shannon Murray.
• On October 15 the Faculty of Education will be holding an Open House from 4:00 - 8:00 p.m. on the third floor of Memorial Hall.
• On September 24th, the MPHEC signed final approval for the Masters of Business Administration.

6. REPORT OF SENATE STANDING COMMITTEES

(i) Academic Review and Planning Committee (ARPC)

Moved (G. Pike/K. Schultz): that the University approve and offer, through the Faculty of Education, a Doctor of Philosophy (Educational Studies). Carried

After consulting with other universities in the region, the Faculty of Education decided on a hybrid program between the Australian and North American models. G. Pike commented that Memorial University and the University of New Brunswick are willing to work with the Faculty of Education if need be. This would be a chance for inter-university collaboration. Furthermore, the Dean from McGill University, who has been a dean in Australia and the UK, also offered his support. Hopefully, this will open the opportunity for a Canada Research Chair.

One Senator commented it was a phenomenal proposal but that there seemed to be limitations on the opportunity for students to interact with each other due to the small number of seats available.

Moved (R. Kurial/J. Velaidum): that the University offer, through the Faculty of Arts, a program of study towards a Bachelor of Arts in Mathematics. Carried

This degree was the brainchild of the Chair of the Department of Mathematics & Statistics. It will offer an extension to the present degree in mathematics to those students interested in the humanities. The program will accommodate approximately five or six students per year.

R. Kurial explained that the Mathematics Department wanted to address the needs of those students who desire a concentration in the humanities.

M. Murray noted that there are only 21 semester hours of Arts courses required and he thought this was low.

(ii) Nominating Committee

Moved (J. Moran/J. Pitre): that Joe Velaidum be elected Vice-Chair of Senate. Elected by acclamation.

Additions to the following Search Committees as approved in the previous Senate meeting, September 14, 2007:

Dean of Arts Search Committee:
Change Deborah Gowing to Meghan Ferris (Student)
Kyle Landry (Student)
Malcolm Murray (Arts faculty)
Edward MacDonald (Arts faculty)
Gregory Irvine (Arts chair)
Doreley Coll (Arts chair)

Dean of Business Search Committee:
Suhaib Ali (Student)

Dean of Education Search Committee:
Mark Henry (Student B.Ed)
Kim Diamond (Masters Education)

Dean of Veterinary College
One student outstanding

(iii) Second Report on Curriculum

Faculty of Arts

Department of Psychology

Moved (R. Kurial/J. Pitre): that Senate approve two new courses:
- Psychology 332 Special Topics
- Psychology 232 Special Topics

School of Business

Moved (R. MacDonald/G. Evans): that Senate approve the following course numbers, prerequisites, or course descriptions:
- Business 271 be changed to Business 171
  - Business 401 be changed to Business 301 and the prerequisite be changed from “Fourth Year Business students or permission of the instructor” to “Third year Business or permission of the instructor”
  - Business 402 be changed to Business 302 and the prerequisite be changed from “Business 401” to “Third year Business or permission of the instructor”
  - Business 332 be changed to Business 415 and replace the requirement of Business 332 for Business degree to Business 415 or 421
  - Business 342 be changed to Business 416 and replace the requirement of Business 342 for Business degree to Business 416 or 481
  - Business 491 be changed to Business 391 and delete the last line of the description “and is available only to students who are in the final year of the program.” Change prerequisite from Business 271, 332, 342, 351, or permission of the instructor to Business 331, 341, & 351.
  - Business 361 be changed to Business 441 and change prerequisite from Bus 271 or permission of the instructor to Acceptance to 3rd year Business. Preference given to senior students.
Business 489 change prerequisite from Business 332, 342, 351 or permission of the instructor to Business 331, 341, 351 or permission of the instructor.

Carried

Moved (R. MacDonald/G. Evans): that Senate approve the deletion of the following co-requirement:
Delete IT 111 and replace with a free elective.

Carried

Moved (R. MacDonald/G. Evans): that Senate approve the following changes in the Business requirements:
One non-business will be changed to one free elective.
Delete the two Management Context courses and replace with One Business elective and Business 441.

Carried

This gives students more flexibility in their selections and allows accounting students to graduate with 40 credits.

Moved (R. MacDonald/G. Evans): that Senate approve the addition of the following paragraph in the sequence of courses on page 86 of the 2007-2008 Calendar:

Students require 5 Business electives, 5 free electives, 7 non-business electives and 7 required non-business courses (2 maths, 2 Economics and 3 English) in their BBA.

Carried

Moved (R. MacDonald/G. Evans): it will be moved that the following new course be approved:

Business 481 Integrated Marketing Communications

Carried

School of Nursing

Moved (K. Critchley/J. MacDonald): that Senate move that the following new courses be approved:

Nursing 242W Health Assessment for Practicing Nurses
Nursing 342W Culture in Nursing

Carried

Faculty of Science

Department of Biology

Moved (C. Lacroix/C. Ripley): that Senate approve the following new course:

Biology 327 Field Coastal Ecology

Carried

Department of Chemistry
Moved (C. Lacroix/N. Etkin): that Senate approve the following new course:

Chemistry 353 Biochemistry

Carried

Moved (C. Lacroix/N. Etkin): that Senate approve the deletion of the following courses:

Chemistry 351 Biochemistry I
Chemistry 352 Biochemistry II

Carried

Radiography

Moved (C. Lacroix/D. Dahn): that Senate approve the following calendar entry:

Applicant Information & Instructions for the Post-Diploma Degree Program in Radiography

The University of Prince Edward Island in conjunction with the Queen Elizabeth Hospital, offers a post diploma degree in Radiography. This conversion program allows practising technologists the opportunity to attain a Bachelor of Applied Science Degree in Radiography through the equivalence of two years of university study (20 courses). Information on required courses is available in the UPEI Calendar under Radiography.

The program was designed to meet the needs of technologists who wish to expand their credentials and education. The role of a medical radiation technologist is changing rapidly in response to evolving technologies and the dynamics of the Canadian health care system. This advanced education will enhance technologists’ knowledge base and provide opportunities for career advancement.

Minimum requirements for admission and registration with the Canadian Association of Medical Radiation Technologists and three years of full time equivalent work experience (5,850 hours) in Radiography.

Carried

Moved (R. Kurial/J. Velaidum): that the following dates be approved for 2008 - 2009 with some changes underlined:

UPEI CALENDAR DATES 2008-2009

1st Academic Semester (September - December 2008)
All programs except Veterinary Medicine (61 Teaching Days)

SEPTEMBER

3 Wednesday Classes begin

12 Friday FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE
Last week of September  Founder’s Day and Homecoming

30 Tuesday  Last Day for discontinuing course(s) - 60% Refund

**OCTOBER**

6 - 7 October  Deans’ Honours & Awards Night. **REMINDER** - no tests or exams are to be held on the Monday evening to Wednesday portion of the first week in October, when the Deans’ Annual Honours and Awards ceremonies are held

13 Monday  Thanksgiving Day - no classes

31 Friday  Last Day for discontinuing course(s) - 40% Refund. **FINAL DATE** for submission of applications for degrees, diplomas, and certificates. Forms available on line.

**NOVEMBER**

11 Tuesday  Remembrance Day. No classes

28 Friday  Final Day of First Semester classes. **DEADLINE** for application for second semester

**DECEMBER**

3 Wednesday - 12 Friday  **Examinations. Note:** No examination will be held during the period 17 November to 28 November inclusive without the permission of the chair and the appropriate Dean

15 Monday  End of First Semester. Course grades to be submitted to Registrar’s Office by noon on this date

**UPEI CALENDAR DATES 2008-2009**

**2nd Academic Semester (January - June 2009)**
All programs except **Veterinary Medicine**

(60 Teaching Days)

**JANUARY**

5 Monday  Classes begin

16 Friday  **FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE**

30 Friday  Last day for discontinuing course(s) - 60% refund

**FEBRUARY**

16 Mon - 20 Fri  Mid-semester break
23 Monday  Classes resume
27 Friday  Last day for discontinuing course(s) - 40% refund. **No discontinuations after this date**

**APRIL**

3 Friday  Final day of classes
10 Friday  Good Friday. No exams
13 Monday  Easter Monday. No exams
8 Wednesday - 20 Monday  **Examinations. Note:** No examination will be held during the period 20 March - 3 April inclusive without the permission of the Chair and the appropriate Dean
22 Wednesday  End of Second Semester. Course grades for Fourth Year students to be submitted to Registrar’s Office by noon on this date.
29 Wednesday  Course grades for Third Year, Second Year, First Year, Part-Time students to be submitted to Registrar’s Office by noon on this date

**MAY**

9 Saturday  Convocation
11 Monday  Beginning of First Summer Session

**JULY**

7 Tuesday  **Registration** begins - Students with 4th year standing on July 7, 3rd year on July 8, 2nd year on July 9; all others on July 10

**Carried**

**Moved (R. Kurial/D. Seeler):** that Senate approve the following Summer Session Dates:

**SUMMER SESSION DATES 2009**

**FIRST SUMMER SESSION**

**MARCH**

10 Tuesday  Registration begins for both 2009 Summer Sessions

**MAY**

11 Monday  First Summer Session classes **BEGIN.** First day of late registration, instructor signatures are required
15 Friday  Last day to register late for First Summer Session courses. Last day to cancel
registration for full refund (with regular commencement and end dates). Last day for changing credit-audit designation. Last day for changing courses. Late fee ($30.00) is in effect for First Summer Session courses. Courses cancelled for First Summer Session will be posted on the web site.

18 Monday Victoria Day - No classes

29 Friday Last day to withdraw from First Summer Session courses

JUNE

18 Thursday Last day of First Summer Session classes

22 & 23 (Mon-Tues) Exams for First Summer Session classes

29 Monday First Summer Session grades must be submitted to Registrar’s Office by noon

SECOND SUMMER SESSION

JULY

2 Thursday Second Summer Session classes begin. First day of late registration, instructor signatures are required

10 Friday Last day to register late for Second Summer Session courses. Last day to cancel registration for full refund (with regular commencement and end dates). Last day for changing credit-audit designation. Last day for changing courses. Late fee ($30.00) is in effect for Second Summer Session courses. Courses cancelled for Second Summer Session will be posted on the web sites

24 Friday Last day to withdraw from Second Summer Session courses

AUGUST

13 Thursday Last day of Second Summer Session classes

17 & 18
Mon - Tues Exams for Second Summer Session classes

24 Monday Second Summer Session grades must be submitted to the Registrar’s Office by noon

Carried

Moved (R. Kurial/J. Velaidum): that Senate approve the following Senate dates for 2008-2009:

Senate Dates for 2008-2009
ITEC Lecture Theatre
Fridays at 3:00 p.m.

Friday, September 5, 2008
Friday, October 3, 2008
Friday, November 7, 2008
Friday, December 5, 2008
Friday, January 9, 2009
Friday, February 6, 2009
Friday, March 6, 2009
Friday, April 3, 2009

Wednesday, April 29, 2009

Carried

As in past years, the calendar dates generated plenty of discussion. C. MacQuarrie would like to see the deadline for changing courses or for late registration shortened. She and other colleagues from Psychology feel the present set-up, allowing changes into the second week, disrupts and delays continuity of the course. R. MacDonald felt that if we were to shorten the time, students who attend classes that meet only once a week wouldn’t have enough time to make a decision if they want or need to change classes. There were dates changed from the initial submission and they are underlined in the minutes. W. MacLauchlan asked that this discussion be noted in the minutes for future consideration and further observation as to the pros and cons of changing the time frame in the calendar. For the present, we will defer the change of final date for registration but document and explore any concern for further discussions. He noted that the Accounting Office and the Registrar’s Office would have to be involved in the process and any future discussions.

7. ENROLLMENT ANALYSIS

W. MacLauchlan indicated that the AAU statistics would be released on Monday, October 15th.

8. OTHER BUSINESS

No other business

9. ADJOURNMENT

The meeting adjourned at 4:10 pm

Respectfully submitted,

Doreley C. Coll
Secretary